

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: GIFTS

ADOPTED: December 10, 1990

REVISED:

# Farrell Area School District

## 322. GIFTS

### 1. Purpose

The Board considers the acceptance of gifts by administrative staff members an undesirable practice.

### 2. Guidelines

Students and their parents will be discouraged from the routine presentation of gifts to district employees on occasions such as Christmas.

Where a student feels a spontaneous desire to present a gift to a staff member, the gift will not be elaborate or unduly expensive.

The Board shall consider as always welcome, and in most circumstances more appropriate, the writing of letters to staff members expressing gratitude or appreciation.

The provisions of this policy shall not be interpreted as intending to discourage acts of generosity in unusual situations.

The Board will consider appropriate ways of thanking retiring members of the staff who have rendered outstanding service for an extended period of time and who have earned the high regard of other staff members and the community.

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