

SECTION: LOCAL BOARD
PROCEDURES

TITLE: MEMBERSHIP

ADOPTED: March 11, 1991

REVISED:

Farrell Area School District

004. MEMBERSHIP

Section 1. Number

SC 302	The Board of School Directors shall consist of nine (9) members.
303	
304	
305	

Section 2. Qualifications

SC 321	Each member of the Board shall meet the following qualifications:
322	
323	
324	

SC 322	a. S/He shall be of good moral character, eighteen years of age, shall have been a resident of the district for at least one year prior to the date of his/her election or appointment, and shall not be a holder of any office or position of profit under any government in the Farrell Area School District; nor shall s/he be a member of the municipal council.
--------	--

SC 323	b. S/He shall not have been removed from any office of trust under federal, state or local laws for any malfeasance in such office.
--------	---

SC 324	c. Except as provided by law, s/he shall not be engaged in a business transaction with the school district, be employed by the school district, or receive pay for services from the school district.
--------	---

SC 321	d. S/He shall, before entering the duties of the office, take and subscribe to the oath or affirmation prescribed by statute.
--------	---

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44



65 P.S.
404 (d)

e. S/He shall file a statement of financial interests with the State Ethics Commission before taking the oath of office or entering upon his/her duties.

Section 3. Election

SC 301
et seq

Election of members of the Board of School Directors shall be in accordance with law.

Section 4. Vacancies

SC 315
319

A vacancy shall occur by reason of death, resignation, removal from a district, or otherwise. Any such vacancy shall be filled by the appointment, by a majority vote of the remaining members of the Board within thirty days of the occurrence of the vacancy, of a person who shall serve until the first Monday in December after the first municipal election occurring more than sixty days following his/her appointment, except that when a majority of the memberships are vacant such vacancies shall be filled by the Court of Common Pleas of Mercer County.

SC 315
et seq

Section 5. Term

SC 303
315

The term of office of each school director shall be four years and shall expire on the first Monday of December, except that the term of each school director appointed to fill a vacancy shall expire on the first Monday of December after the municipal election occurring more than sixty days after his/her appointment, and the term of each school director elected to an unexpired term shall expire at the termination of that term.

Section 6. Removal

Whenever a school director shall cease to be a resident of the Farrell Area School District, his/her membership on the Board shall cease forthwith.

The removal of a school director who resigns shall become effective upon the presentation of the resignation to the Board President and upon such date specified therein.



SC 315
319

A school director who neglects or refuses to attend two successive regular meetings of the Board, unless detained by sickness or prevented by necessary absence from the district, or if in attendance at any meeting neglects or refuses to act in his/her official capacity as a school director, may be removed from his/her office on the affirmative vote of a majority of the remaining members of the Board.

SC 319

If a person elected or appointed as a school director, having been notified, shall refuse or neglect to qualify as such director, the remaining members may, within ten (10) days following the beginning of his/her term of office, declare said office vacant on the affirmative vote of a majority of the remaining members of the Board.

Section 7. Expenses

SC 516.1

School directors, a non-member Secretary of the Board, and Board solicitor(s) shall be reimbursed for necessary expenses actually incurred as delegates to any State convention or association of school directors held within the Commonwealth, or for necessary expenses actually incurred in attendance authorized by the Board at any other meeting held within the Commonwealth or at an educational convention out-of-state. All such expenses shall be itemized and made available for public inspection at the next succeeding meeting of the Board. No member shall be reimbursed for more than one such out-of-state meeting in one school year. Such expenses shall be reimbursed only upon presentation of an itemized, verified statement, except that advance payments may be made upon presentation of estimated expenses to be incurred.

Section 8. Orientation

The Board and the administrative staff shall assist each new member-elect to understand the Board's functions, policies and procedures, and operation of the school system before s/he takes office. Each member-elect shall be:

given selected material on the function of the Board and the school system.

invited to meet with the Superintendent and other administrative personnel to discuss services they perform for the Board.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53



given a copy of the Board's policies, procedures and administrative regulations and copies of pertinent materials developed by the state School Board association.

Section 9. Conferences

SC 516
516.1

In keeping with its stated position on the need for continuing in-service training and development for its members, the Board encourages the participation of all members at appropriate School Board conferences, workshops, and conventions. However, in order to control both the investment of time and expenditure of funds necessary to implement this policy, the Board establishes these principles and procedures for its guidance:

A calendar of school management conferences, conventions, and workshops of interest to the Board shall be maintained by the Board Secretary.

No member of the Board may attend a meeting at Board expense without prior Board approval.

Funds for participation at such meetings will be budgeted on an annual basis.

When a conference, convention, or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations and materials acquired at the meeting which will be beneficial to the school district.

Reimbursement shall be limited to actual expenses incurred, and shall not include or be construed to include compensation to individual Board members.

Section 10. Associations

The Board supports the concept of membership for this school district in associations which will enable our schools to benefit from cooperative development and supervision of our educational program.

In entering into any such membership, the Board recognizes and agrees that any administrative or legal action contemplated by the Board in the name of the schools must conform to the published policies, rules and regulations of the association.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53



If conflict between the policies, rules and regulations of this school district and those of any association in which this district maintains membership should arise, the Board reserves the right to decide in the best interest of the school district whether its policies, rules and regulations should be placed in harmony with those of the association or whether the membership should be terminated.

School Code

- 301, 302,
- 303, 304,
- 305, 315,
- 319, 321,
- 322, 323,
- 324, 516,
- 516.1, 519

PA Statute

- 65 P.S.
- 404 (d)

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53